



County of San Diego

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MISSION STATEMENT

“As advisors to the San Diego County Board of Supervisors, the Mission of the Emergency Medical Care Committee is to be an advocate for the community through the development of strategies for continuous improvement of the emergency medical services system.”

**EMERGENCY MEDICAL CARE COMMITTEE (EMCC)
DISASTER/OPERATIONS SUBCOMMITTEE MEETING
6255 Mission Gorge Road, San Diego, CA 92120
Thursday, July 17, 2014 -9:00 am
Minutes**

IN ATTENDANCE

Members

Adler, Fred – District 3
Bull, R.N., Pat – American Red Cross (Alt)
Carlson, R.N., Sharon – Hosp. Assoc. of S.D./Imp. Counties
Demers, CDR., Gerard – Military Agencies
Kahn, M.D., Christopher – District 4
Rice, Mike – S.D. County Ambulance Association

Agency Representatives

Fickas, Lance – Express Ambulance
Holter, Jeff – Express Ambulance
Sawdey, Deanna - AMR

County Staff

Ameng, R.N., Diane
Buttron, Patrick
Conte, R.N., Meredith
Gardina, R.N., Les
Haynes, M.D., Bruce
Metz, R.N., Marcy
Wolchko, Janet (Recorder)

I. WELCOME/INTRODUCTIONS

Patrick Buttron welcomed everyone to the EMCC Disaster/Operations Subcommittee meeting at 9:03 am. Attendees introduced themselves.

EMCC bylaws state that “subcommittee membership shall elect a Chairperson of the Subcommittee at its first meeting.”

A motion was made by Mike Rice to nominate Sharon Carlson as the Chairperson for the EMCC Disaster/Operations Subcommittee. The motion was seconded by Fred Adler. Motion carried.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions received.

III. ANNEX D REVIEW

- A. The County of San Diego Emergency Operations Plan (EOP) describes the basic concepts, policies and procedures for providing a coordinated medical care response to any mass-casualty incident. Annex D serves as the unifying document for the emergency plans of local hospitals, jurisdictions and public safety agencies. Maintenance of Annex D is the responsibility of County of San Diego Emergency Medical Services and will be reviewed every two years by the local EMCC.
- B. The Annex D draft was presented to the subcommittee for content review. The following topics were reviewed and discussed:
 1. Advanced Treatment Teams.
 - Appropriate training, appropriate scope of knowledge and equipment.
 - Assigning treatment teams to field treatment sites. Field treatment teams currently in the annex are relative to the field treatment site. Coordinating a team, such as a trauma team, under special circumstance was suggested to be discussed at the Medical Audit Committee (MAC) and Base Station Physicians Committee (BSPC).
 2. Triage casualty evacuation for healthcare facilities.
 - Methods of triage were discussed: primary triage of victims using the Simple Triage and Rapid Treatment (START) protocols on scene; triage by Resource Allocation for Inpatients (TRAIN) used for Neonatal Intensive Care Unit (NICU) patients as a tool for transport needs before a disaster requiring evacuation occurs in the hospital; and Sort, Assess, Lifesaving Interventions, Treatment/Transport (SALT).
 - Providing hospital status, bed count and bed availability. In a major disaster, Universal Nation Disaster Medical System (NDMS) bed count reporting may be activated.
 - Using a resource based triage method on transportation out of a medical facility.
 - Medical direction on scene.
 3. Concept of Operations/Definitions of triage categories:
 - Primary triage to be determined by the most qualified ICS on scene.
 - Knowledge of the prehospital Incident Command System (ICS) structure and system.
 - Specific roles of the incident command and on scene operations. Operational organization will be developed and put in the appendices to the document.

4. Designation of a disaster support area (DSA) is determined after the assessment of damage to suitable receiving sites. The most appropriate *Site of Opportunity* will be identified for use.
 5. Tactical command on the scene versus operational control. EMS DOC (MOC) coordination of medical and health services is primarily through the County Medical Director/Base Hospital Medical Director roles.
 - County Medical Director overseeing the operational side providing medical direction over the incident.
 - Base Hospitals have tactical control on scene in a regional area.
 6. The San Diego County Sheriff's Communications Center (Station M) will be discontinuing their call center service of transferring calls to the EMS Duty Officer. Station M will continue provide the service until a County solution has been identified and until then will be referenced in the annex document.
 7. Description of Disaster Medical Assistance Teams (DMAT) and National Disaster Medical System (NDMS) teams. Details will not be in the overview document.
 8. Super shelter plans for large facilities and add an overview of who maintains and updates the plan to the document.
 9. Reference to hospitals advising Council of Community Clinics and EMS on triage capability will be changed as hospitals do not advise Council on Community Clinics.
 10. Incident Command System (ICS) structure was discussed. The Office of Emergency Services (OES) will be contacted to confirm their section of ICS. Operation during an incident or evacuation is under the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and ICS.
 11. General comments: clarify multi-casualty/mass-casualty incident and review document formatting. Update organizational charts, tables, addresses, names and acronyms.
- C. Recommended changes are to be submitted to EMS by Monday, July 21, 2014. Annex D revisions approved by EMCC will be forwarded to the Unified Disaster Council (UDC) and then to the Board of Supervisors for approval.

A motion was made by CDR Gerard Demers, seconded by Mike Rice to forward the document with suggested changes for approval to the full EMCC which meets on July 24, 2014.

IV. ADJOURNMENT

Meeting adjourned at 10:05 am.

Submitted by
Janet I. Wolchko, Administrative Secretary III
County of San Diego Emergency Medical Services